

## **Conduct of Departmental Examinations by NACIN, ZTI, Chennai**

ZTI Chennai conducts the following Departmental Examinations for promotion of officers under Central Board of Indirect Taxes and Customs.

- i) Promotion of Executive Assistants/Stenographer Grade I/Officials (Women Searcher or Draftsman or Tax Assistant or Stenographer Grade II) to the Grade of Inspectors of Central Excise;
- ii) Promotion of Executive Assistants/Stenographer Grade I/Officials (Women Searcher or Tax Assistant or Stenographer Grade II) to the Grade of Preventive Officers;
- iii) Promotion of Executive Assistants/Stenographer Grade I/Officials (Tax Assistant or Stenographer Grade II) to the Grade of Examiners of Customs; and
- iv) Promotion of Tax Assistants to Executive Assistants in Customs and Central Excise Department

These examinations are a combination of objective and descriptive type and with the aid of books. Examinations are conducted on the dates allotted in the Annual Departmental Examination Calendar issued by NACIN Hqrs. at Faridabad. Examination Notification is issued two months before the respective examination date calling for the nominations from the Commissionerates.

Roll Nos. are assigned to the candidates by NACIN, Chennai and communicated to the formations. Question papers are prepared in the ZTI and sent to the Co-ordinating Supervisor nominated by the Commissionerates and the candidates take up the examination in their respective Commissionerates. The answer scripts are then forwarded by the formations which is evaluated by this ZTI and the scores of the candidates are then intimated to the respective CCA's for declaration of results.

The schema of the above Examination for promotion of Ministerial Officers to the grade of Inspectors of Central Taxes and Examining Officers/Preventive Officers of Customs are as under:

### **a) For Inspectors of Central Tax:**

S.No.	Subject	Duration	Total Marks	Pass marks
1	Paper-I GST and Central Excise (With Books)	3 hrs	100	65
2	Paper-II Customs (With Books)	3 hrs	100	50
3	Paper-III Administration (With Books)	3 hrs	100	65

**b) For Examining Officer/Preventive Officers of Customs:**

S.No.	Subject	Duration	Total Marks	Pass marks
1	Paper-I - Customs (With Books)	3 hrs	100	65
2	Paper-II – Allied Acts (With Books)	3 hrs	100	50
3	Paper-III Administration (With Books)	3 hrs	100	65

The schema of the Examination for promotion of Tax Assistants to the grade of Executive Assistants of Central Taxes and Customs are as under:

S.No.	Subject	Duration	Total Marks	Pass marks
1	Paper-I Central Excise, GST & Customs (With Books)	3 hrs	100	40
2	Paper-II – Computer Applications (Theory & Practical) *	3 hrs	100	50
3	Paper-III Administration (With Books)	3 hrs	100	40

\* Candidates should secure a minimum of 25 marks in Theory and Practical separately.

As per the Annual Departmental Examination Calendar 2023-2024 issued by NACIN Hqrs. Faridabad, the examinations schedule for the conduct of the above examinations is as follows:

Sl. No.	Name of the Examination	Frequency	Tentative Date
1	i) Promotion of Executive Assistants/Stenographer Grade I/Officials (Women Searcher or Draftsman or Tax Assistant or Stenographer Grade II) to the Grade of Inspectors of Central Excise;  ii) Promotion of Executive Assistants/Stenographer Grade I/Officials (Women Searcher or Tax Assistant or Stenographer Grade II) to the Grade of Preventive Officers; and  iii) Promotion of Executive Assistants/Stenographer Grade I/Officials (Tax Assistant or Stenographer Grade II) to the Grade of Examiners of Customs	Twice a year	9,10 & 11 August 2023 (Wednesday, Thursday, Friday)  5,6 & 7 February 2024 (Monday, Tuesday, Wednesday)
2	Promotion of Tax Assistants to Executive Assistants in Customs and Central Excise Department	Twice a year	11,12 & 13 September 2023 (Monday, Tuesday, Wednesday)  11, 12 & 13 March 2024 (Wednesday, Thursday, Friday)

The link for Annual Departmental Examination Calendar 2023-2024 issued by NACIN, Faridabad is as below:

<https://www.nacin.gov.in/resources/file/downloads/annual-calendar-22032023.pdf>